

**INDIAN COUNCIL FOR CULTURAL RELATIONS**  
**AZAD BHAVAN, IP ESTATE, NEW DELHI-110002**

No.F.Admn//Emp/Printer/2023-24

13 September 2023

**CIRCULAR**

The Competent Authority has approved the list (attached) of Service Providers Empanelled under the category of “Printer”.

2. Competitive bids (quotations) will be sought from empanelled agencies, before assigning jobs to Printer Agencies for job such as Invitation Cards/Envelopes, Visiting cards, Journals/Magzines, Letter head, Newsletters, Annual Report, Proceedings of various Seminars/Conferences in the book form etc.
3. All empanelled agencies must respond to bid sought by the ICCR failing which the concerned agency/ service provider will be blacklisted.
4. It may also be noted that any complaint regarding any of the service providers should be put in writing to Administration through the Sectional Head.
5. The above panel will be **valid for a period of two years w.e.f. September 13, 2023.**

  
(Awanish Tiwari)  
Director (Admn)

**To all concerned**

**Copy for information:**

1. Office of President, ICCR
2. DG Office
3. DDG(AD)'s Office
4. DDG(Culture)'s Office
5. DDG (G-20)'s office
6. Concerned Agencies/ Companies
7. Circular File

  
(Awanish Tiwari)

**LIST OF AGENCIES EMPANELLED FOR "PRINTER"**

**(Valid for a period of 02 years w.e.f 13 September 2023)**

- 1. M/s Sita Fine Arts Pvt. Ltd.**  
GST 07AAECS2826H1ZE  
A-16, Naraina Industrial Area,  
Phase-2, New Delhi-110028  
[sitafinearts@gmail.com](mailto:sitafinearts@gmail.com),  
Nodal Officer: Lalit Sayal, 9811406880  
Amit Sayal, 9811117908
- 2. M/s Kriti Graphica**  
GST 07ACVPL5078N1ZM  
347 FIE, Patpadjanj,  
Industrial Area, Delhi-92  
[kritigraphica@gmail.com](mailto:kritigraphica@gmail.com), 9873932999
- 3. M/s Creative Offset Press**  
GST 07APWPM3105M1ZF  
131, FIE Patparganj Ind Area, Delhi-92  
[creativeoffset131@gmail.com](mailto:creativeoffset131@gmail.com),  
[rajender92@gmail.com](mailto:rajender92@gmail.com),  
Nodal Officer: Rajender Kumar: 9136434848
- 4. M/s Smat Forms**  
GST 07AAGPB3742G1Z3  
3588, G. T. Road,  
Old Subzi mandi, Delhi-110007  
Nodal Officer: Sh. Mukesh Bansal: 9350230618  
[smatforms@gmail.com](mailto:smatforms@gmail.com),

**Please Note:-**

**Competitive bids (quotations) will be sought before assigning the job.**

